

SALT LAKE COUNTY

*2001 South State Street
Salt Lake City, UT 84114
(385) 468-7500 TTY 711*



Meeting Minutes

Tuesday, October 25, 2022

10:00 AM

Council Chambers - Room N1-110

Council Work Session

1. CALL TO ORDER

Present Chair Laurie Stringham
Council Member Richard Snelgrove
Council Member Jim Bradley
Council Member Steve DeBry
Council Member Dave Alvord
Council Member Aimee Winder Newton
Council Member Dea Theodore

Call In Council Member Arlyn Bradshaw
Council Member Ann Granato

2. DISCUSSION ITEMS:**2.1 Salt Lake County Mayor's 2023 Budget Presentation**[22-1042](#)**Attachments:** [Staff Report](#)

Presenter: Mayor Jenny Wilson and Deputy Mayor Darrin Casper, CFO
(Approx. 60 mins)
Informational

Mayor Jennifer Wilson delivered the 2023 budget presentation. As the base budget was limited, she did not recommended any new programs and was forced to deny twenty-two valid staffing requests. However, due to federal investments, the County will be able to address long overdue deferred maintenance projects. She reviewed the 2023 compensation package, which received unanimous support from elected officials. She also reviewed her recommendations for transformation in homelessness, the housing crisis, the environment, key community projects, and deferred maintenance using one-time funding made available through the Federal Government.

Mr. Darrin Casper, Deputy Mayor of Finance and Administration, delivered a presentation entitled: Mayor Jenny Wilson 2023 Proposed Budget Salt Lake County Presented by Darrin Casper, CFO, October 25, 2022. He reviewed 2023 Budget Goals; 2023 Budget Direction; Committees and Boards; Economic Outlook; Structural Analysis; Grant and Tax Administration Funds; Purchasing Power Erosion Due to Inflation (Since last Countywide property tax increase); Library Fund; Purchasing Power Erosion Due to Inflation (since last Library property tax increase); the Library Fund; Ending Unassigned Fund Balance - General Fund; General Fund Structure Analysis; a 2023 New Growth Summary; Tax Revenue Growth in Context;

Unassigned Fund Balance; the 2023 Proposed Budget; Tale of Two Budgets; Tackling Deferred Maintenance From Major Sources; American Recovery Plan Act Funding; Transformational Initiatives; 2023 New Capital Project Request Highlights; Tourism, Recreation, Cultural, and Convention (TRCC) Proposal; TRCC Transfers; TRCC Proposed New Requests; Proposed 2023 Budget Compensation & Benefits Package; Proposed 2023 Budgets (for Sheriff, District Attorney, Clerk, Other Elected Offices, Administrative Organizations; Human Services Department, Administrative Services Department; Regional Development, Transportation “Choice” Fund, Public Works, and Community Services Department); Parks and Recreation; Technical Adjustment Governmental Accounting Standards Board (GASB) 96 Subscription-Based Information Technology Arrangements (SBITA); Analytics; County Population Growth Trend; Declining Trend in Property Tax Rates (Countywide and Assessing & Collecting; County Library Levy); 2022 Year-End FTE Changes; 2023 Proposed Budget FTE Changes; Fund Summary; Salt Lake County - Triple-A Rated; and 2023 Budget Recap.

2.2 Notice of Proposed 2023 Library Fund Tax Increase in Conformance with Utah State Code Ann. Section 59-2-919(3)(a). [22-1040](#)

Salt Lake County intends to levy a tax rate for the library fund that exceeds the County library fund’s certified tax rate. The additional revenue of \$11,207,917, an approximate percentage increase of 25.65% in library fund tax revenue, will be used for library debt service, continuity of operations, maintenance costs, and recent construction.

Attachments: [Staff Report](#)

Presenter: Deputy Mayor Darrin Casper, CFO

Mr. Darrin Casper, Deputy Mayor of Finance and Administration, read the following statement:

Notice of Proposed 2023 Library Fund Tax Increase in Conformance with Utah State Code Ann. Section 59-2-919(3)(a).

Salt Lake County intends to levy a tax rate for the library fund that exceeds the

County library fund's certified tax rate. The additional revenue of \$11,207,917, an approximate percentage increase of 25.65% in library fund tax revenue, will be used for library debt service, continuity of operation, maintenance costs, and recent construction.

BREAK FOR LUNCH - RECONVENE IN ROOM N2-800 AT 12:45 PM

The meeting went into recess at 11:15 AM and reconvened at 12:45 PM.

3. CITIZEN PUBLIC INPUT

4. DISCUSSION ITEMS CONTINUED

**4.1 Proposed Hire Report / Incentive Plans under \$3,000 / [22-1036](#)
Weekly Reclassification Report**

Attachments: [Staff Report](#)
[Proposed Hire Report 10-19-2022](#)
[Incentive Plans 10-19-2022](#)
[Weekly Reclassification Update for Council 10-19-2022](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)
Informational

Ms. Hoa Nguyen, Budget and Policy Analyst, Council Office, reviewed the proposed hire report. There were no incentive plans nor reclassifications.

**4.2 2023 Budget Workshop Under the Direction of David [22-1043](#)
Delquadro, Council Fiscal Manager and Hoa Nguyen,
Council Budget and Policy Analyst**

- **Compensation Recommendations for 2023 - Sharon Roux, HR Director; Deputy Mayor Darrin Casper, CFO**
- **The Following Independent SLCo Elected Offices:**
 - o **Treasurer - K. Wayne Cushing**
 - o **Recorder - Rashelle Hobbs**
 - o **Surveyor - Reid J. Demman**
 - o **Auditor - Chris Harding**
 - o **Justice Court - Judge Shauna Graves-Robertson**
 - o **Clerk - Sherrie Swensen**
- **Other Budget Items**

Attachments: [Staff Report](#)
 [Treasurers Budget Review](#)
 [Recorder 2023 Budget Presentation](#)
 [Surveyor Outline presentation 093022](#)
 [Auditor FY2023 Budget](#)

Presenter: County Elected Officials and Staff (Approximately 2 hours)
Discussion/Direction

Mr. David Delquadro, Chief Financial Manager, Council Office, stated this was an unusual calendar with the General Election scheduled for the second week of November and Veterans Day is right before Council Member Stringham has been asked to appear at the Utah Association of Counties' (UAC) Convention. Nevertheless, the budget staff was prepared to do the bidding for the Council to the extent that the Council had questions or initiatives to pursue. He would be keeping a running list, but to satisfy the legal requirement, the tentative budget needed to be posted for public review by November 22, 2022.

-Human Resources Department

Ms. Sharon Roux, Director, Human Resources Division, delivered a PowerPoint presentation entitled 2023 Compensation & Benefit Recommendations. She reviewed 2023 Compensation Recommendation Summary; 2023 Projected Increases; 2022/2023 Increases Local Government Entities, 2023 Projected Increases Survey Data; 2023 Compensation Recommendation Base Pay; and 2023 Compensation Recommendation Retention Pay.

Council Member Winder Newton asked if the Sheriff's Office employees who received a retention bonus earlier this year would be receiving the additional retention bonus.

Ms. Roux stated they would.

Mr. David Delquadro, Chief Financial Manager, Council Office, stated the market is tenuous even with the compensation being proposed. The proposal being submitted by Human Resources did not include the additional proposal being submitted by the Sheriff's Office.

Council Member Stringham asked if it would be possible to give the retention bonus before Christmas instead of in January.

Mr. Darrin Casper stated there would be no budget impact and Rod Kitchens, Director of Budget & Planning, Mayor's Finance, was clever enough to figure it out.

Ms. Roux concluded her presentation reviewing 2023 Benefit Recommendations.

Mr. Delquadro reminded the Council that by-in-large, all the recommendations by elected officials were approved by the Mayor, with the exception of some full-time employees (FTEs). He then turned the time over to the County Treasurer.

-Treasurer's Office

Mr. Wayne Cushing, County Treasurer, introduced Jim Sakallario, Chief Deputy Treasurer, and Phil Conder, Fiscal Manager, Treasurer's Office. He delivered a PowerPoint presentation entitled Treasurer's Budget Review. He reviewed billed vs. delinquencies; savings to Salt Lake County taxpayer; bankruptcies; Public Treasurer's Investment Fund (PTIF) versus non-PTIF; investment breakdown \$739M; and deferrals.

Mr. David Delquadro, Chief Financial Manager, Council Office suggested a motion, as a placeholder, to approve the \$20 thousand increase as recommended by the Mayor.

A motion was made by Council Member Bradley, seconded by Council Member DeBry, that the Council approve the \$20 thousand increase as recommended by the Mayor. The motion carried by a unanimous vote.

-Recorder's Office

Ms. Rashelle Hobbs, County Recorder, introduced Will Kocher, Chief Deputy Recorder, and Shykell Ledford, Outreach and Operations Manager, Recorder's Office. She delivered a PowerPoint presentation entitled 2023 Budget. She reviewed outcomes and indicators; requests; projected revenue; and compensation and retention.

Council Member Stringham asked what the change would be with the Tyler Eagle Recording software.

Mr. Will Kocher, Chief Deputy Recorder, stated the old program had higher and more frequent fees and the program was unwieldy. This new program sizes the data correctly and makes it a little easier on the customers. It eliminates having to repeatedly disconnect and reconnect. It is more appropriately priced with what other counties charge and less

outdated.

Council Member Bradley asked about the FTE that was not included in Mayor's budget.

Ms. Hobbs explained that participants in the protected addressing program expect to have their physical address protected with a PO Box given. It is critical that the County protect survivors of domestic abuse, judges, sworn police officers, elected officials, etc. Protected records requests are expected to grow exponentially. This program touches a lot of other County offices, and is mandated by state statute. If the Recorder's Office is going to be expected to administer it, it deserves an FTE designated for this purpose.

Council Member DeBry asked Mayor Wilson why she rejected the FTE.

Mayor Jennifer Wilson stated while she values privacy and public safety, the budget is tight, and she felt the workload had stabilized. She would rather watch the workload and decide prior to the June budget adjustments if the demand justifies a new FTE. Temporary support might be an option in the interim.

Council Member Stringham asked if this issue could be put on the list to be evaluated later.

A motion was made by Council Member Winder Newton, seconded by Council Member DeBry, to approve the Recorder's budget as recommended by the Mayor, add the FTE to the list for future consideration, and to prioritize reviewing the compensation for Recorder's Office employees with Human Resources early in 2023. The motion carried by a unanimous vote.

-Surveyor's Office

Mr. Reid Demman, County Surveyor, introduced Lisa Van Buskirk, Administrative and Fiscal Manager, Surveyor's Office, and Brad Park, Chief Deputy Surveyor. He delivered a PowerPoint presentation entitled Overview of Surveyor's Office 2023 Budget. He reviewed Introduction; Primary Statutory Functions; Performance Measurement 2013 - 2021; 2023 Workload Projections; 2022 Collaborative Projects of Interest; 2022-2023 Challenges; and Budgeting.

Mr. David Delquadro, Chief Financial Manager, Council Office, asked Mr. Demman to briefly update the Council on his office's backlog with the Public Land Survey System.

Mr. Demman stated the American Rescue Plan Act (ARPA) project approved by the Council has exceeded the Office's expectations. They are catching up and making great headway.

A motion was made by Council Member DeBry, seconded by Council Member Winder Newton, that the Surveyor's budget be approved as presented with no placeholders. The motion carried by a unanimous vote.

-Auditor's Office

Mr. Chris Harding, County Auditor, Introduced Kaylene Eldridge, Administrative Fiscal Manager, and Richard Jaussi, Chief Deputy Auditor, Auditor's Office. He delivered a PowerPoint presentation entitled Auditor's Office FY2023 Budget Requests. He reviewed Tax Administration - Fund 340; and General Fund - Fund 110. He asked the Council to reconsider his request for an FTE, which was cut from the Mayor's budget, as this is a justifiable expense that would save the County money long-term.

A motion was made by Council Member DeBry, seconded by Council Member Snelgrove, that the Auditor's budget be approved as proposed by the Mayor with the two FTEs put on the list for further discussion at budget close. The motion carried by a unanimous vote. Council Member Snelgrove was absent for the vote.

-Justice Court

Mr. David Delquadro, Chief Financial Manager, Council Office, stated the Mayor recommended approval for both items requested by the Justice Court - \$48 thousand in compensation annualization and about \$60 thousand for wage adjustments. This would not come from County funds, but from the Municipal Services District (MSD).

Council Member Stringham stated she would like to see the entire Justice Court budget put on the list. She had concerns, and the Council needed to see numbers, which the Justice Court had not submitted to the MSD as requested.

A motion was made by Chair Stringham, seconded by Council Member Granato, that the entire Justice Court budget be put on the list. The motion carried by a unanimous vote. Council Member Snelgrove was absent for the vote.

-Clerk's Office

Mr. David Delquadro, Chief Financial Manager, Council Office, stated all the requests from the Clerk's Office were recommended by the Mayor. There was a budget adjustment of about \$164 thousand in compensation annualization, \$51 thousand for the printing and mailing of Voter Information Cards, and \$5 thousand for new card readers. Nobody from the Clerk's Office was in attendance to present, but the Clerk was confident leaving the decision up the Council.

A motion was made by Council Member Winder Newton, seconded by Council Member DeBry, to approve the Clerk's budget as presented. The motion carried by a unanimous vote. Council Member Snelgrove was absent for the vote.

-Other Budget Items

Mr. David Delquadro, Chief Financial Manager, Council Office asked the Council to consider voting on the transfer of the former Smith Library from the Library Fund to the General Fund. After talking with District Attorney's office, he understood the Library legally belonged to the County, but there were still financial implications of the Library Fund being financed by a subset of the County.

A motion was made by Council Member Winder Newton, seconded by Council Member DeBry, that the Council request that staff prepare a budget adjustment that provides earnest money to the Library Fund from the General Fund of \$149 thousand. The motion carried by a unanimous vote. Council Member Snelgrove was absent for the vote.

4.3 Repeal and Replacement of Chapter 2.56 of Salt Lake County Code of Ordinances, 2001, Entitled "Community Councils" [22-1044](#)

Attachments: [Staff Report](#)
[Community Council Ordinance Revisions - Final Draft](#)
[10.19.22 RAFL](#)

Presenter: Council Chair Stringham; Deputy Mayor Catherine Kanter (Approx. 30 mins)

Discussion/Direction

This item was pulled from the agenda.

4.4 Interlocal Agreement Between Millcreek and Salt Lake County for Funding Playground Expansion at Canyon Rim [22-0811](#)

Park

Attachments: [Staff Report](#)
 [ILA Millcreek and Salt Lake County](#)
 [Council resolution Millcreek Transfer v2 RTFL](#)

Presenter: Robin B. Chalhoub, Community Services Department Director;
Martin Jensen, Parks & Recreation Director (Approx. 5 mins)
Discussion/Direction

Mr. Martin Jensen, Director, Parks and Recreation Division, stated this was a simple and straightforward interlocal agreement. Parks and Recreation is redoing the playground at Canyon Rim Park in Millcreek City, and this contribution of \$90,895 would allow Parks and Recreation to expand the playground equipment it is purchasing.

A motion was made by Council Member Alvord, seconded by Council Member Winder Newton, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

4.5 SLCO 2022 ZAP Tier II Funding Recommendations[22-1017](#)

Attachments: [Staff Report](#)
 [SLCo ZAP 2022 Tier II Funding Recommendations Council](#)
 [Request Packet v2](#)

Presenter: Matt Castillo, SLCo Arts & Culture Division Director; Samantha Mary Thermos, SLCo ZAP Program Director; Monte Caldwell, Tier II Advisory Board Chair (Approx. 20 mins)
Discussion/Direction

Ms. Robin Chalhoub, Director, Community Services Division, stated she was delighted to bring the 2023 Zoo, Arts, and Parks (ZAP) Tier II funding recommendations to the Council on International Artists Day. ZAP has undergone a lot of changes with excellence and professionalism. These programs would ensure that community members across the county will have access to diverse and incredible local art.

Ms. Samantha Thermos, Salt Lake County ZAP Program Director, delivered a PowerPoint presentation, entitled 2022 Tier II Advisory Board Funding Recommendations. She reviewed the ZAP team; about ZAP; a pie chart revealing ZAP fund distribution; annual funding cycle; Tier II funding &

the Advisory Board; 2022 Tier II application statistics; testimonials; and recommendations by County Council district. She distributed a handout to the Council.

Mr. Matt Castillo, Division Director, Arts and Culture Division, thanked the Council for its support of the Arts and Culture industry. He expressed excitement for the proclamation proclaiming October 2022 as Arts and Humanities Month in Salt Lake County to follow the work session. With close to 200 ZAP Tier II organizations, there was a lot of diversity in types of programming offered. Arts and Culture is always happy to answer any questions about any organization and even connect the Council with these organizations. He thanked the board that reviewed applications over the summer. Board members volunteered a total of 550 hours with eleven members reviewing 200 applications.

Mr. Monte Caldwell, Tier II Advisory Board Chair, thanked the board members for their work. The board tried diligently to give every organization equal opportunity.

A motion was made by Council Member Alvord, seconded by Council Member Bradley, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Snelgrove was absent for the vote.

5. CONSENT ITEMS:

A motion was made by Council Member Bradshaw, seconded by Council Member DeBry, that the consent agenda be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Snelgrove was absent for the vote.

5.1 A Resolution of the Salt Lake County Council Approving the Lease of a Portion of the Emergency Coordination Center Between Salt Lake County and Unified Fire Authority [22-1038](#)

Attachments: [Staff Report](#)
[ECC Lease - SLCo_UFA - signed](#)
[Resolution - ECC RTFL](#)

This consent item was approved and forwarded.

6. ITEMS FROM COUNCIL MEMBERS

6.1 Internal Business

Notice of Cancellation of the Tuesday, November 29, 2022 Council Work Session

7. APPROVAL OF MINUTES**7.1 Approval of October 4th, 2022 Council Work Session [22-1031](#)
Minutes**

Attachments: [100422 - CWS Minutes](#)

A motion was made by Council Member Bradshaw, seconded by Council Member DeBry, that this agenda item be approved. The motion carried by a unanimous vote. Council Member Snelgrove was absent for the vote.

ADJOURN for BOE

The meeting was adjourned at 3:00 PM.

SHERRIE SWENSEN, COUNTY CLERK

By _____
DEPUTY CLERK

By _____
CHAIR, SALT LAKE COUNTY COUNCIL