

SALT LAKE COUNTY

*2001 South State Street
Salt Lake City, UT 84114
(385) 468-7500 TTY 711*



Meeting Minutes

Tuesday, October 11, 2022

1:30 PM

Room N2-800

Council Work Session

1. CALL TO ORDER

Present Chair Laurie Stringham
Council Member Richard Snelgrove
Council Member Jim Bradley
Council Member Steve DeBry
Council Member Arlyn Bradshaw
Council Member Dea Theodore

Excused Council Member Ann Granato

Call In Council Member Dave Alvord
Council Member Aimee Winder Newton

2. CITIZEN PUBLIC INPUT**3. DISCUSSION ITEMS:****3.1 Proposed Hire Report / Incentive Plans under \$3,000 / [22-0995](#)
Weekly Reclassification Report**

Attachments: [Staff Report](#)
[Proposed Hire Report 9-28-2022](#)
[Proposed Hire Report 10-5-2022](#)
[Incentive Plans 9-28-2022](#)
[Incentive Plans 10-5-2022](#)
[Weekly Reclassification Update for Council 10-4-2022](#)
[Weekly Reclassification Update for Council 10-7-2022](#)

Presenter: David Delquadro, Council Fiscal Manager (Less than 5 mins)
Informational

Mr. David Delquadro, Chief Financial Manager, Council Office, reviewed the proposed hire report and weekly reclassifications for the past two weeks. There were no incentive plans.

**3.2 Budget Adjustment: Solid Waste Management Requests to [22-1003](#)
True Up their Revenue Projections.**

Attachments: [Staff Report](#)
[27034 - Revenue Adjustments](#)
[27034 - PB400 Revenues vs Budget-Revised 20221004](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)
Discussion/Direction

Ms. Hoa Nguyen, Budget and Policy Analyst, Council Office, reviewed the budget adjustment.

Council Member Theodore asked why the request was so high at \$1.4 million.

Ms. Nguyen stated it was because the revenue projection for 2022 was done early and was based on the prior year. The facility now has a better idea of the actual budget amount with eight months of actuals.

Mr. Patrick Craig, Executive Director, Solid Waste Management Facility, stated a little over \$300,000 was revenue from impacted soil projects, which can be difficult to budget. A little over \$1 million was from customers who run similar facilities, but who have had capacity problems and have subsequently been forwarding materials. Overall, it has been good for the County.

A motion was made by Council Member Bradshaw, seconded by Council Member Theodore, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Alvord was absent for the vote.

3.3 Budget Adjustment: Golf Requests to True Up their 2022 Revenues and Expenses Based on their Most Updated Projection. [22-0998](#)

Attachments: [Staff Report](#)
[26995 - Golf True Up](#)
[26995 - 2022 Golf Revenue Projection Year-end](#)
[Adjustment](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)
Discussion/Direction

Ms. Hoa Nguyen, Budget and Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Bradshaw, seconded by Council Member Theodore, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Alvord was absent for the vote.

3.4 Budget Adjustment: The Office of Regional Development Requests to True Up their Budgets [22-1010](#)

Attachments: [Staff Report](#)
[27026 - TIF Admin Consultant Fees](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)
Discussion/Direction

Ms. Hoa Nguyen, Budget and Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Bradshaw, seconded by Council Member Theodore, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Alvord was absent for the vote.

3.5 Budget Adjustment: Parks & Rec Recognizes Project Revenues and Expenses from Grants, Contributions, and Property Damage Claims. [22-1000](#)

Attachments: [Staff Report](#)
[27011 - P&R GO Bond Revenue and Expense Recognition](#)
[27011 - Magna Regional Park Property Damage Cash Receipt](#)
[27011 - Division of Parks and Recreation Contract CA0000000000783](#)
[27011 - Utah Outdoor Recreation Grant Contract 190631175](#)
[27011 - Office of Regional Development Letter of Understanding](#)
[27011 - Utah Outdoor Recreation Grant Contract 190631191](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)
Discussion/Direction

Ms. Hoa Nguyen, Budget and Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Bradshaw, seconded by Council Member Theodore, that this agenda item be approved and forwarded to the

4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Alvord was absent for the vote.

3.6 Budget Adjustment: Parks & Rec Requests to Set Up Revenues and Expenses for the Regional Trails Master Plan from the 2020 4th Quarter Transportation Fund Appropriation. [22-1005](#)

Attachments: [Staff Report](#)
[27005 - Planning-Regional Trails Master Plan](#)
[27005 - Office of Regional Development Letter of Agreement](#)
[27005 - ORD Presentation 2020 Proposed Transportation Funding](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)
Discussion/Direction

Ms. Hoa Nguyen, Budget and Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Bradshaw, seconded by Council Member Theodore, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Alvord was absent for the vote.

3.7 Budget Adjustment: Parks is to Transfer \$41,200 to the Office of Regional Development for the Annual Contribution to the Jordan River Commission. [22-1001](#)

Attachments: [Staff Report](#)
[26994 - Jordan River Commssion](#)
[27002 26994 - 1.12.01YE - Jordan River Commission_20221004T190602](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)
Discussion/Direction

Ms. Hoa Nguyen, Budget and Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Bradshaw, seconded by Council

Member DeBry, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Alvord was absent for the vote.

3.8 Budget Adjustment: The Search and Rescue Division Requests an Appropriation Unit Shift of \$33,400 from Capital Equipment to Operating Expense Accounts. [22-1011](#)

Attachments: [Staff Report](#)
[27022 - Search and Rescue Trailer Appropriation Unit Shift](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)
Discussion/Direction

Ms. Hoa Nguyen, Budget and Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member DeBry, seconded by Council Member Theodore, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Alvord was absent for the vote.

3.9 Budget Adjustment: Public Works Requests to Increase their Budgets by \$4,652,399 to Allocate Among 4 Different Projects. All Project Expenses will be Reimbursed by the GSLMSD. [22-0996](#)

Attachments: [Staff Report](#)
[27020 - YE Additional Funding for Multiple MSD Projects](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)
Discussion/Direction

Ms. Hoa Nguyen, Budget and Policy Analyst, Council Office, reviewed the budget adjustment.

Council Member Stringham asked if this was in the budget request submitted to the Municipal Services District (MSD).

Mr. David Delquadro, Chief Financial Manager, Council Office, stated as he understood, these were projects the MSD had identified as needed. The MSD will be coming up with additional monies to satisfy the expense.

Ms. Lisa Hartman, Associate Deputy Mayor of Regional Operations, stated this was part of the contract services with the Public Works Engineering Department. It funds the projects, but it goes through the County.

A motion was made by Chair Stringham, seconded by Council Member Theodore, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Alvord was absent for the vote.

3.10 Budget Adjustment: The Recorder's Office Requests to Re-Budget \$253,419 from Two Cancelled Purchase Orders Last Year to Pay for the Implementation and Annual Licensing Fee of their New Recordation System. [22-1007](#)

Attachments: [Staff Report](#)
[27029 - Rebudgeting cancelled encumbrances](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)
Discussion/Direction

Ms. Hoa Nguyen, Budget and Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Bradshaw, seconded by Council Member Bradley, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Alvord was absent for the vote.

3.11 Budget Adjustment: Parks & Rec Requests to Re-Budget \$46,126 from a Deductive Change Order Last Year for the Meadow Brook Golf Course North Well Redrill. The Money is Needed to Pay for Costs Associated with Re-Design, Testing, Project Management, Water Pump, and Materials. [22-1008](#)

Attachments: [Staff Report](#)
[27009 - Meadow Brook Golf Course-Deductive Change Order](#)
[27009 - PAR81057 Change Order 1-Executed 220929](#)
[27009 - Meadowbrook Well Project YTD 220928](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)
Discussion/Direction

Ms. Hoa Nguyen, Budget and Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Bradshaw, seconded by Council Member Bradley, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Alvord was absent for the vote.

3.12 Budget Adjustment: Parks & Rec Requests to Reallocate \$1,822,500 to the Butterfield Trailhead Project. [22-1006](#)

Includes the account-level budget changes to properly distinguish the funding for trails that will be constructed for other jurisdictions and thus not capitalized as assets by the County.

Attachments: [Staff Report](#)
[26998 - Regional Trails Scope Change](#)
[26998 - Allocation Modification Butterfield Trailhead](#)
[26998 - Trails 4th Quarter Transportation Funding](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst (Less than 5 mins)
Discussion/Direction

Ms. Hoa Nguyen, Budget and Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Snelgrove, seconded by Council Member DeBry, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Alvord was absent for the vote.

3.13 Budget Adjustment: Parks & Rec Requests \$1.5 Million Fund Transfer from TRCC Fund for the Amendment of Soil, Laying of Sod, and Replanting of Dead Trees and Shrubs at Bingham Creek Regional Park. [22-1002](#)

Council Member Newton asked how the value of the property would be reconciled to the different funds involved for the sake of fairness to the taxpayers.

Mr. Darrin Casper, Deputy Mayor of Finance and Administration, stated the property will either be purchased from the General Fund or, more likely, swapped for an equivalent value of land - possibly the land near the Redwood Recreation Center. He recognized this must occur, but the urgency of the need for the facility outpaced the financial transaction. The Mayor has given him until June to execute a plan.

Mayor Jennifer Wilson stated the exchange will be a dollar-for-dollar value. She asked Katherine Fife, Policy and Program Manager, Mayor's Office, if it is correct that the County will be receiving funding back from the State, and this will result in the Library Fund coming out ahead.

Ms. Katherine Fife, Policy and Program Manager, Mayor's Office, stated the State has put in funding both for mitigation straight to Millcreek City as well as operations for Switchpoint. Switchpoint does not currently have enough funding to cover operating expenses, so there is a gap. Any lease charge would be included in the gap funding.

A motion was made by Council Member DeBry, seconded by Council Member Winder Newton, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

Time Certain 2:00 PM

3.16 Advice and Consent for Mountainous Planning District [22-0993](#)
Planning Commission Member Appointment

Attachments: [Staff Report](#)
[John Knoblock Application_Redacted](#)
[John_Knoblock_Resume_pdf_Redacted](#)

Presenter: Helen Peters, Director of Regional Planning and Transportation
(Approx. 5 mins)
Discussion/Direction

Ms. Helen Peters, Director of Regional Planning and Transportation, Office of Regional Development, introduced John Knoblock as the appointment

recommendation of Mayor Jeff Silvestrini of Millcreek City and Mayor Jennifer Wilson to the Mountainous Planning District Planning Commission. The term would be for three years.

A motion was made by Council Member Bradley, seconded by Council Member Bradshaw, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

3.17 Tree Utah Gift Donation for Parks and Recreation

[22-0928](#)

Attachments: [Staff Report](#)
[220912-Tree Utah Contract Cover Letter](#)
[Contract - Tree Utah License 2022 \(signed by Licensee\)](#)
[RTFL](#)
[Gift Donation - Tree Utah](#)

Presenter: Dustin Wiberg, Project Manager, Martin Jensen, Division Director of Parks and Recreation (Approx. 5 mins)

Discussion/Direction

Mr. Martin Jensen, Director, Parks and Recreation Division, stated Tree Utah has been a good partner with Parks and Recreation and their partnership goes back to the Peter Corroon administration. This renewal of an existing agreement would allow Tree Utah to plant trees on the County's behalf. The donation is valued at about \$35,000 per year.

A motion was made by Council Member Snelgrove, seconded by Council Member DeBry, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

3.18 Interlocal Agreement Between County and the Granite School District

[22-0929](#)

Attachments: [Staff Report](#)
[Wheeler GTI Interlocal Letter to Department September 2022 \(002\)](#)
[Wheeler Farm GTI Agreement](#)
[Wheeler Farm GTI Resolution](#)

Presenter: Patrick Leary, Associate Division Director of Parks, Trails, and Open Space, Martin Jensen, Division Director of Parks and Recreation (Approx. 5 mins)

Discussion/Direction

Mr. Martin Jensen, Director, Parks and Recreation Division, stated Parks and Recreation has had a long-time partnership with Granite School District (GSD) and Granite Technical Institute (GTI). GSD holds agricultural education classes on site at Wheeler Historic Farm and brings its own resources, animals, teachers, etc. This is simply a renewal of an agreement that has expired and both parties well understand their responsibilities in the agreement.

A motion was made by Council Member Bradshaw, seconded by Council Member Theodore, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

3.19 Approval of Lease Agreements for Salt Lake Community Action Program [22-1009](#)

Attachments: [Staff Report](#)
[Utah Community Action](#)
[Resolution for Lease Agreement - SLCo and Utah](#)
[Community Action - RAFL JED \(3\) - \(Rev.8 08.11](#)
[Resolution for Approval of Head Start Leases - SLCo and](#)
[SLCAP - Copperview - MAC - Redwood - With Sub-Lease](#)
[and Leases attached - Division Approved - All Docs RAFL](#)
[resolution 6002 \(002\) - SLC Community Action](#)

Presenter: Robin Chalhoub, Community Services Director (Approx. 5 mins)

Discussion/Direction

Ms. Robin Chalhoub, Director, Community Services Department, stated she presented before the Council on September 20th, 2022, requesting approval of three lease agreements for Head Start programs. While these were approved by the Council, Community Services is requesting a technical adjustment to include the lease of office space at Copperview Recreation Center.

A motion was made by Council Member Theodore, seconded by Council

Member Bradshaw, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

3.20 County Auditor Hotline Policy

[22-0958](#)

Attachments: [Staff Report](#)
[Reviewed as to Form Auditor Hotline Policy](#)

Presenter: Councilmembers Snelgrove and Bradley (Approx. 30 mins)
Discussion/Direction

Council Member Snelgrove stated he recently had a conversation with Chris Harding, County Auditor, Mitchell Park, Legal Counsel, Council Office, and Richard Jaussi, Chief Deputy Auditor, following a Council Work Session meeting, wherein he discussed with them, the possibility of creating a whistle-blower hotline for the Auditor's Office. They are here to present on what they have come up with. Mr. Park has taken the lead on this project, and it is a way for citizens to report fraud, waste, and abuse.

Mr. Chris Harding, County Auditor, stated the Auditor's Office has been running a hotline for a while now, but they would like to publicize it and use it more frequently. This requires a policy to set the parameters for the hotline. Entities with a fraud hotline are half as likely to sustain loss from fraud. Additionally, the duration of said fraud is reduced from 18 to 12 months on average. It is a good business practice - not just for counties, but any entity that has a lot of money and employees. Sometimes, there may be tips related to the State or other municipalities, and if that happens, the Auditor's Office will pass on the information to the appropriate entity.

Mr. Mitchell Park, Legal Counsel, Council Office, stated this policy would still require County employees reporting wrongdoing to go through the existing process and channels. Additionally, this policy does not establish whistle-blower protections; those are provided to County employees by State law.

Council Member Bradley stated he felt this should go through the Steering Committee, but he was okay passing it today.

Mr. Park stated per County ordinance, Council-initiated policies do not need to go through Steering. It would be at the discretion of the Council.

Mayor Jennifer Wilson stated she hoped the Council would send this to Steering and honor the process. Steering provides a great avenue for all elected officials to have a voice. It is not unusual for government to have things that need to be reported and there needs to be communication with Human Resources.

A motion was made by Council Member Snelgrove, seconded by Council Member Theodore, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Alvord was absent for the vote.

3.21 Auditor's Presentation of Petty Cash and Imprest Account Audit [22-0999](#)

Attachments: [Staff Report](#)
[Presentation to Council - Petty Cash](#)

Presenter: Chris Harding, Auditor (Approx. 15 mins)
Informational

Mr. Chris Harding, County Auditor, delivered PowerPoint presentation entitled Salt Lake County Petty Cash and Imprest Accounts - Countywide. He reviewed Objectives; Background; Agencies and Fund Types Selected; Audit Criteria; Audit Findings; and Auditor's Website.

Time Certain 3:15 PM

3.22 Little Cottonwood Canyon Final Environmental Impact Statement [22-0986](#)

Attachments: [Staff Report](#)

Presenter: Helen Peters, Director of Regional Planning and Transportation; Josh Van Jura, Utah Department of Transportation Project Manager (Approx. 30 mins)
Informational

Ms. Helen Peters, Director of Regional Planning and Transportation, Office of Regional Development, stated the Council received an update on the Little Cottonwood Canyon Environmental Impact Statement (EIS) last year. Since that time, a draft Environmental Impact Statement has been released. This

would be a quick overview with time for questions. The US Forest Service and Utah Department of Transportation (UDOT) were also in attendance.

Mr. Josh Van Jura, Project Manager, Utah Department of Transportation (UDOT) delivered a PowerPoint presentation entitled Little Cottonwood Canyon Environmental Impact Statement South Route Wasatch Boulevard to Alta. He reviewed Project Purpose; Alternatives Impact Summary; Public Comment Themes; Revisions to Alternatives; Final EIS Preferred Alternative; Alternative Summary; Alternative Impact Summary; Preferred Alternative Considerations; Phased Implementation of Gondola B; Sub-Alternatives Components; Tolling or Occupancy Restrictions; Base Station Parking Structure at La Calle; Wasatch Boulevard; Avalanche Mitigation; Avalanche Mitigation; Trailhead Parking; No Winter Parking; Public Review and Comment Period; and EIS Process and Schedule.

Council Member DeBry asked Mitchell Park, Legal Counsel, Council Office, if the State Legislature or the Council would have ultimate authority to decide to accept or reject a gondola, given that Salt Lake County has land use authority in the canyons.

Mr. Mitchell Park, Legal Counsel, Council Office, stated the issue is that the proposals all relate to State roads; they are property owned by the State of Utah. Salt Lake County has authority over the canyons, but to his understanding, this does not supersede the State's authority to approve and develop projects on property right-of-way that it owns. He does not foresee a situation where the Council's land use authority would allow it to prohibit the project.

Mayor Jennifer Wilson stated the land that would hold the poles for the gondola base belongs to the Forest Service, so the Federal Government does enter the equation. This has been ignored by many parties. Some of the towers land on property owned by the LDS Church and others, on land by the Federal Government. There could be a land transfer.

Ms. Catherine Kanter, Deputy Mayor of Regional Operations, stated the gondola base station garage is planned to be built in Cottonwood Heights and some of the City's residents feel this would trump their land use authority.

Council Member Bradley asked what the role of the Forest Service was in this whole event.

Mr. Lance Kovel, Forrest Service, stated the Forest Service has been involved in the process since the inception around 2017 to 2018. The Forest Service understands all the options will involve Forest Service lands in some way and it has been working with UDOT to incorporate a potential Forest Service decision into the Environmental Impact Statement (EIS). Under Title 23 of the United States Code, federal highways have the right to appropriate National Forest System lands in the form of a non-exclusive highway easement. The Forest Service can object to such an appropriation 1) if the proposal is not within the public interest, or 2) if the proposal is to appropriate lands outside of the reason they were incorporated into the Forest Service to begin with. The Forest Service does not have a formal position on UDOT's proposed alternatives, but it does concur with the analysis in the EIS for all the alternatives.

4. CONSENT ITEMS:

A motion was made by Council Member Bradshaw, seconded by Council Member Bradley, that the consent agenda be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

4.1 Donation of Four (4) Toshiba 8000 BTU Portable Air [22-0991](#) Conditioners to Salt Lake County Sheriff's Metro Jail

Attachments: [Staff Report](#)
[Form 1006 Donation of Toshiba Portable AC Units](#)

This consent item was approved and forwarded.

5. ITEMS FROM COUNCIL MEMBERS

5.1. Internal Business

6. APPROVAL OF MINUTES

6.1 Approval of September 27th, 2022 Council Work Session [22-0988](#) Minutes

Attachments: [092722 - CWS Minutes](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Bradley, that this agenda item be approved. The motion carried by a unanimous vote.

ADJOURN for BOE

The meeting was adjourned at 4:05 PM.

SHERRIE SWENSEN, COUNTY CLERK

By _____
DEPUTY CLERK

By _____
CHAIR, SALT LAKE COUNTY COUNCIL