

# **SALT LAKE COUNTY**

*2001 So. State Street  
Salt Lake City, UT 84114*



## **Meeting Minutes - Final**

**Friday, August 23, 2024**

**1:00 PM**

**Room N2-800**

**TRCC - Tourism Recreation Cultural and Convention**

Upon request and with three working days' notice, Salt Lake County will provide free auxiliary aids and services to qualified individuals (including sign language interpreters, alternative formats, etc.). For assistance, please call (385) 468-7500 – TTY 711.

This meeting will be simulcast via Webex so the public and members of the Board may participate electronically. Meetings May Be Closed For Reasons Allowed By Statute. Motions Relating to Any of the Items Listed Below, Including Final Action, May Be Taken.

This meeting can be accessed through Cisco Webex at:

<https://slco.webex.com/weblink/register/re955b712b9745329dbbb81d63e5dcc4f>

Further instructions about participating in this meeting, along with access to minutes and recordings of past Board Meetings can be found at <https://slco.org/council/agendas-minutes/>.

## **1. Call to Order**

- Chair Mayor Kristie Overson - Present
- Vice Chair Tawnee McCay - Present
- Board Member Kim Sorensen - Online
- Board Member Mayor Lorin Palmer - Online
- Board Member Mayor Monica Zoltanski - Online
- Board Member Miranda Barnard - Online
- Board Member Mayor Robert Dahle - Present
- Board Member Eric Barney - Excused

TRCC Staff Present:

- Brad Kendrick, SLCo Mayor's Financial Admin, Associate Budget Administrator
- Robin Chalhoub, SLCo Community Services, Director
- Joey McNamee, SLCo Community Services Associate Director
- Lori Okino, SLCo Community Services, Fiscal Administrator
- Craig Wangsgard, SLCo Senior Civil Attorney, District Attorney's Office
- Matthew Castillo, Arts and Culture Division Director
- Chris Otto, Parks and Recreation Director
- Patrick Leary, Park and Recreation Associate Division Director

## **2. Public Comment**

## **3. Approval of Minutes**

3.1

[24-1865](#)

**Attachments:** [TRCC Minutes 092223 Final](#)

The Minutes date put in incorrectly and approved with the update of Minutes from September 22, 2023.  
approved

**4. Discussion Items**

**4.1** Welcome TRCC Board Members

[24-1984](#)

Welcome TRCC Board Members

**Requesting Staff Member:** Robin Chalhoub, SLCo Department Director of Community Services.

**Are Supporting Documents Needed for this Agenda Item Request?** No

Board Members acknowledged each other.

**4.2 TRCC Support Program - Community Service Review of Submitted Projects and Evaluation Criteria**

[24-1960](#)

**TRCC Support Program - Community Service Review of Submitted Projects and Evaluation Criteria**

**Requested Agenda Item Description:** TRCC staff will review the list of projects submitted to program for funding.

**Requested Action:** Discussion - Informational

**Presenter(s) (with titles):** Joey McNamee, SLCo Community Services, Associate Director.

**Time Needed:** 35 Minutes

**Is this Item Time-Sensitive and/or Requesting a Time-Certain?** No

**Requesting Staff Member:** Joey McNamee, SLCo Community Services, Associate Director.

**Are Supporting Documents Needed for this Agenda Item Request?** Yes

**Attachments:** [Staff Report](#)  
[TRCC Project Review Sheet FY 2025\\_09AUG24](#)

Presenter: Joey McNamee, SLCo Community Services Associate Director.  
(Approx. 1:05PM, 35 Min.)  
Informational

- The board then moved into discussions regarding funding applications. The members acknowledged the complexity of the process and appreciated the number of applications received.
- The board and TRCC Staff reviewed applications internally with partners from Arts and Culture and Parks and Recreation, ensuring compliance with eligibility guidelines and statutes (Matthew Castillo and Chris Otto).
- TRCC Staff reminded the board that applications are reviewed from May to June each year.
- A working spreadsheet track was shared that had details that included funding requests, eligibility status, project strengths/weaknesses, and staff comments.
- The board was advised that the spreadsheet is regularly updated, and they should

refer to the most recent version in Dropbox. They used this as a visual as they began to review the submitted projects.

1. Bingham Creek Park Authority: Two proposals were submitted-one for pickleball courts and another for BMX track upgrades. Concerns were raised about infrastructure support for the courts and funding eligibility due to the park's partial ownership by Salt Lake County.
2. City of Holiday Auditorium Renovation Design: The staff found the project viable for arts and culture events. However, matching funds were lower than those of other projects.
3. City of Riverton Utility Pond and Park Amenities: The staff debated whether this constituted a public works project rather than a recreation project. Further review with attorneys was planned. The project does not have matching funds. TRCC staff has advised that they do the project in phases, do the design this year, and request more funding next year in another phase.
4. City of Riverton City Hall Playground: Considered aligned with the county's master plan and was a strong candidate for approval.
5. Aunt Mamie's Home requested funding for an interior finalization project with an Airbnb component, which is under review for eligibility, however, it is currently a historical home.
6. West Jordan proposed phase two of a skate and bike park, which includes restrooms and lighting.
7. Cottonwood Heights Bywater Park Improvements: The staff acknowledged the ADA accessibility components and found no eligibility concerns.
8. Cottonwood Heights Ice Arena Improvements: Though the staff valued a functional ice arena, the project was identified as deferred maintenance, which did not qualify for funding.
9. PineCrest Outhouse Historic Restroom - Emigration Canyon City's Pinecrest outhouse facility maintenance project was deemed ineligible due to operational costs.
10. Fulmer Legacy Center's construction project on county land is pending budget information.
11. Kostopulos Dream Foundation is currently pending due to the high dollar amount of requests. Also, a nonprofit and not a government facility.

12. Millcreek City also has a high dollar amount when compared to the service radius for the county but is being considered eligible.

13. Outdoor Tennis Court Lighting at Wasatch Hills Tennis Court is not eligible due to it receiving ZAP upgrades, as well as the property being owned by an SLC for-profit company.

14. Sandy City Bicentennial Park Pickle Court & Playground is considered a strong application to staff and is eligible.

15. MySandy Rec Pass was not eligible due to the County Council reviewed, and the costs were for operating costs, which is not eligible.

16. Seven Canyons Hidden Waters installation proposed an art installation project on Salt Lake City land, which was viewed favorably but had budget viability concerns.

17. Sugarhouse Park Authority had three projects deemed ineligible due to existing open projects through traditional Parks and Rec funding and needing to be capital projects.

18. Taylorsville City's Summit Park project was viewed favorably despite its high-cost relative to the county population served.

19. Tracy Aviary's Jordan River Trail Network project was positively received for its eco-focus and diverse population service.

20. Trails Utah submitted two trail projects, which would be a total of three projects. The two submitted are the Grandeur Trail reroute and the Bonneville Shoreline Trail section, which aligned with the Parks and Rec master plan and both projects appear to be eligible.

21. West Valley Art Center proposed a front-of-house renovation with some expenses that are unclear, including parking resurfacing and equipment kiosks but overall aligns and currently is eligible.

- TRCC Staff identified specific details for when projects would be considered open or closed determined by specific dates. Whatever is wrong when the application is submitted is counted against them in the fall. This is to help the board and staff have more predictions and information for applicants.

4.3 TRCC Project Review Guidelines

[24-1987](#)

TRCC Project Review Guidelines

**Requested Action:** Discussion - Informational

**Presenter(s) (with titles):** Robin Chalhoub, SLCo Department Director of Community Services.

**Time Needed:** 15 MINS

**Is this Item Time-Sensitive and/or Requesting a Time-Certain?** No

**Are Supporting Documents Needed for this Agenda Item Request?** Yes

**Attachments:** [Staff Report](#)

[TRCC Support Program Guidelines - 2024](#)

Presenter: Robin Chalhoub, SLCo Department Director of Community Services. (Approx. 1:40PM, 15 Min.)  
Informational

- The board was reminded of key evaluation criteria, including matching funds so there is buy-in from the community, project readiness and if projects are shovel-read, and completion timeline within a two-year span.
- Ineligible expenses include deferred maintenance, parking lots, and ongoing operational costs.
- The total funding requests amounted to nearly \$15 million, with an estimated \$5 million available for distribution.
- Ineligible applicants will be notified after the meeting.
- Board members were reminded to submit conflict of interest disclosure forms.
- The board discussed the possibility of partial funding for large requests and the importance of leveraging available funds effectively.

4.4 TRCC 2024 Schedule

[24-1961](#)

TRCC 2024 Schedule

**Requested Action:** Discussion - Informational

**Presenter(s) (with titles):** Robin Chalhoub, SLCo Community Services Director.

**Time Needed:** 5 MINS

**Is this Item Time-Sensitive and/or Requesting a Time-Certain?** No

**Are Supporting Documents Needed for this Agenda Item Request?** Yes

**Attachments:** [Staff Report](#)  
[2024 TRCC Advisory Board Meeting Schedule](#)

Presenter: Robin Chalhoub, SLCo Community Services Director. (Approx. 1:55PM, Approx. 5 Min.)  
Informational

- The next meeting on September 13, 2024, will include two-hour sessions for applicant presentations.

- Invites for the year 2024 have been sent out.

**5. Other Committee Business**

- Congratulated Mayor Rob Dahle on his reappointment to the TRCC board.

- The meeting concluded with a motion to adjourn, which was seconded and approved unanimously.

**6. Adjournment**