

# **SALT LAKE COUNTY**

*2001 South State Street  
Salt Lake City, UT 84114  
(385) 468-7500 TTY 711*



## **Meeting Minutes**

**Tuesday, August 16, 2022**

**1:30 PM**

**Room N2-800**

## **Council Work Session**

**1. CALL TO ORDER**

**Present** Chair Laurie Stringham  
Council Member Richard Snelgrove  
Council Member Jim Bradley  
Council Member Steve DeBry  
Council Member Arlyn Bradshaw  
Council Member Dave Alvord  
Council Member Aimee Winder Newton  
Council Member Ann Granato  
Council Member Dea Theodore

**2. CITIZEN PUBLIC INPUT****3. DISCUSSION ITEMS:**

- 3.1** Proposed Hire Report / Incentive Plans under \$3,000 / Weekly Reclassification Report [22-0756](#)

**Attachments:** [Staff Report](#)  
[Proposed Hire Report 8-9-2022](#)  
[Incentive Plans 8-16-2022](#)  
[Weekly Reclassification Update for Council 8-16-2022](#)

Presenter: David Delquadro, Fiscal Manager (Approx. 5 mins)  
Informational

**Mr. David Delquadro**, Chief Financial Manager, Council Office, reviewed the new hires. He stated there were no reclassifications or incentive plans to review.

- 3.2** Board of Health Appointments [22-0761](#)  
Mayor Marcus Stevenson, Mayor Representing a Municipality in the County  
Mayor Michael Weichers, County-Wide Appointment

**Attachments:** [Staff Report](#)  
[BOH Memo - Appointment request 8.8.22.pdf](#)  
[BOH Roster 2022 8.8.22.pdf](#)  
[Stevenson Resume\\_003\\_Redacted.pdf](#)  
[Weichers APp\\_Redacted.pdf](#)  
[Stevenson App\\_Redacted.pdf](#)  
[Resume 2022 Wichers\\_Redacted.pdf](#)

Presenter: Michelle Hicks, Operations Manager (Approx. 5 mins)  
Discussion/Direction

**Ms. Michelle Hicks**, Operations Manager, Mayor's Office, presented the names of Mayor Marcus Stevenson to represent a municipality in the County and Mayor Michael Weichers as a countywide appointment to the Board of Health for the Council's advise and consent.

**Mayor Michael Weichers**, Cottonwood Heights, stated he loves to be involved and is excited to be a member of this board.

A motion was made by Council Member Bradshaw, seconded by Council Member Granato, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Alvord was absent for the vote.

3.3

[22-0754](#)

**Attachments:** [Staff Report](#)  
[Epidemiology Bureau BOH 8-4-22](#)

Presenter: Karen Crompton, Human Services Department Director; Angela Dunn, Health Department Director; Mary Hill, Epidemiology Bureau Manager (Approx. 15 mins)  
Informational

**Ms. Angela Dunn**, Director, Salt Lake County Health Department, introduced Mary Hill, Epidemiology Bureau Manager, who will be updating the Council on programs within the Epidemiology Bureau.

**Ms. Mary Hill**, Epidemiology Bureau Manager, delivered a PowerPoint presentation on the Epidemiology Bureau, which highlighted what infectious disease epidemiology is; Utah's reportable diseases; programs within epidemiology; program responsibilities; and the four investigation components, outbreak investigations; mitigation; surveillance and data analytics; and program investigations. The PowerPoint also highlighted community partners.

3.4 MSD Administrative Budget for Council Review

[22-0765](#)

**Attachments:** [Staff Report](#)  
[Proposed MSD Admin Request 2023 Unincorporated County](#)

Presenter: Chair Stringham; Deputy Mayor Catherine Kanter; Associate Deputy Mayor Lisa Hartman (Approx. 30 mins)

Discussion/Direction

**Council Member Stringham** reviewed the 2023 County budget to be submitted to the Greater Salt Lake Municipal Services District (MSD). The County Council approves its portion of the MSD budget every year before it is forwarded to the MSD.

**Ms. Catherine Kanter**, Deputy of Regional Operations, stated the difference between the 2022 budget and what is being proposed this year is \$37,000. Part of the increase is due to the possibility that citizens within the Mt. Aire area are considering creating a community council. Funds will be needed if this occurs.

**Ms. Lisa Hartman**, Associate Deputy Mayor of Regional Operations, stated these are line items the County forwards to the MSD. The Council will determine how the funds will be used through the budget process.

**Mr. Jared Steffey**, Fiscal Manager, Public Works Department, stated 40 percent of revenue the MSD receives is from the County.

A motion was made by Council Member Granato, seconded by Council Member DeBry, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

TIME CERTAIN 2:30 PM

**3.5** Housing Trust Fund Board Appointments

[22-0757](#)

- Jeff Davis, Architect, MSR Architecture (Architecture, Housing Development, and Urban Design)
- Matt Dahl, Midvale City Manager, (Housing Development, Housing Services)
- Claudia O'Grady, VP, Multi-family Finance, Utah Housing Corporation, (Housing Services/Development)
- Dejan Eskic, Sr. Housing Research Economist, Kem C. Gardner Policy Institute (Housing Development & Economics)
- Michael Maloy, AICP, Planning Director, Herriman City (Urban Planning)
- Stephanie White, CRA Compliance Officer, Comenity Bank (Economics, Housing Development)
- Karen Stone, Housing Connect Resident Advisory Board (Housing Services)
- Susie Petheram, Sr. Planner, FFKR Architects (Urban Design, Urban

Planning)

**Attachments:**    [Staff Report](#)  
[HTF Advisory Board Appointment Transmittal Memo](#)  
[w-attachments\\_2022 Aug 3 \(002\)\\_Redacted.pdf](#)  
[Petheram Resume & app\\_redacted.pdf](#)

Presenter: Dina Blaes, Office of Regional Development Director (Approx. 5 mins)

Discussion/Direction

**Ms. Dina Blaes**, Director, Office of Regional Development, submitted the names of the proposed members of the Housing Trust Fund Board for the Council's advice and consent. She stated all positions are filled except for one.

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

TIME CERTAIN 2:35 PM

- 3.6**    Funding to Complete a Reroute of the Jacob's Ladder Trail in Unincorporated Salt Lake County

[22-0760](#)

**Attachments:**    [Staff Report](#)  
[SLCO Funding Request - Jacobs Ladder Re-route](#)  
[20220801 SLCA Jacobs Ladder profit and loss](#)  
[Jacobs Ladder unfinished sections](#)

Presenter: Mayor Jenny Wilson; Deputy Mayor Catherine Kanter; Julia Geisler, Executive Director of Salt Lake Climbers Alliance; Carl Fisher, Executive Director of Save Our Canyons (Approx. 15 mins)

Discussion/Direction

**Mayor Jennifer Wilson** stated she received a request from Ms. Julia Geisler, Executive Director, Salt Lake Climbers Alliance, and Mr. Carl Fisher, Executive Director, Save Our Canyons, for a \$38,000 donation to complete a reroute of the Jacob's Ladder Trail located in unincorporated Salt Lake County within the Lone Peaks Wilderness area. She is recommending this request be granted.

**Ms. Catherine Kanter**, Deputy Mayor of Regional Operations, stated funds for this contribution would come out of the Municipal Services District budget. In 2022, when the MSD budget was approved, the Council set aside \$41,000, to be used for miscellaneous unincorporated County projects. This would be a good use of those funds.

**Mr. Carl Fisher**, Executive Director, Save Our Canyons, stated this trail is heavily used and has degraded overtime. He presented a video of the area showing the steep grade and damages to the trail.

**Ms. Julia Geisler**, Executive Director, Salt Lake Climbers Alliance, stated this is one of the worst trails along the Wasatch Front. The \$38,000 will be used to finish the reroute. If the Council decides not to fund this request, then the new part of the trail will be tied into the part not finished and that will be the completion.

A motion was made by Council Member Bradley, seconded by Council Member Bradshaw, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

**3.7** Salt Lake County Website Redesign Presentation

[22-0759](#)

**Attachments:** [Staff Report](#)  
[SLCo Website Redesign Update \(1\)](#)

Presenter: Megan Hillyard, Administrative Services Department Director  
(Approx. 15 mins)  
Informational

**Ms. Megan Hillyard**, Director, Administrative Services Department, delivered a PowerPoint presentation on the County's website redesign project, which included project goals; research and design; development and launch; and other considerations.

**Mr. Zachary Posner**, Chief Information Officer, stated the biggest need is for oversight of the website.

**Mayor Jennifer Wilson** stated the website is designed from the user's perspective. There will be a different focus on the main page, depending on the time of year, i.e., elections, taxes, etc.

**Council Member Newton** asked if there was a style guide for the website.

**Mr. Posner** stated yes; that is why it is important to oversee to make sure the guidelines are followed.

- 3.8** Budget Adjustment: Mayor's Office's Request for \$39,794 and 1 FTE for a Branding Manager

[22-0767](#)

**Attachments:** [26179 - Mayor's Admin Brand Manager Position Staff Report](#)  
[Brand Manager request 08102022 FINAL](#)

Presenter: Kerri Nakamura, Chief of Staff to Mayor Wilson; Katy Fleury, Mayor Communications Director (Approx. 20 mins)

Discussion/Direction

**Mayor Jennifer Wilson** stated her office does not have the staff needed to support the new website, which is why she is requesting \$39,794 and one full-time employee (FTE) grade equivalent to a 17, to act as a brand manager. The responsibilities of the new manager would be to oversee and manage key messages and changes to the website; develop and ensure agencies adhere to a style and brand guide; advise and support agencies in updating service information on the website; assist in promoting and marketing services; and coordinate services accessibility.

**Ms. Kerri Nakamura**, Chief of Staff, Mayor's Office, stated the County needed to protect its investment and that is why now is the right time to hire a branding manager.

**Council Member Snelgrove** stated he was reluctant to support this new hire during this period of recession and inflation. It is the wrong time to be adding new FTEs.

**Council Member Granato** asked what authority this person would have.

**Ms. Katy Fleury**, Communications Director, Mayor's Office, stated the goal of this position is to work with the agencies and elected officials to get what is needed, but to match what is there.

**Council Member DeBry** stated last year during the budget sessions, the

Council eliminated two FTE positions from the Mayor's Office. At that time, the Mayor was told to come back to the Council at a future time, if and when the positions were needed. The Council indicated it would support the additional positions if they were needed.

**Council Member Newton** asked where this position would resign.

**Mayor Wilson** stated she would make a commitment that this position is not meant to advance the Mayor's Office. It is meant to give value to all elected officials. She would be willing to have the Steering Committee review the policies and procedures around the operations of this position and once done, have the Council confirm it.

A motion was made by Council Member DeBry, seconded by Council Member Winder Newton, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification; and to ask the Steering Committee to review the policies and procedures, and forwarded them to the Council for consent. The motion carried by a 8 to 1, vote with Council Member Snelgrove voting "Nay."

**3.9** Potential Closed Session to Discuss a Real Estate Matter

[22-0753](#)

**Attachments:** [Staff Report](#)

Presenters: Council and Appropriate County Officials and Staff (Approx. 10 mins)

A motion was made by Council Member Winder Newton, seconded by Council Member Bradshaw, to close the Council Work Session meeting to discuss real estate. The motion carried by a unanimous vote. Council Member Snelgrove was absent for the vote.

The meeting was reopened by vote during the closed session.

**4. CONSENT ITEMS:**

A motion was made by Council Member Bradshaw, seconded by Council Member Alvord, that the consent agenda be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Members Newton and Snelgrove were absent for the vote.

**4.1** Behavioral Health Services Advisory Council Appointment

[22-0755](#)



Siamak Khadjenoury, District 6

**Attachments:**    [Staff Report](#)  
[6-16-22 - BHSAC New Appointment Request - Siamak Khadjenoury\\_Redacted.pdf](#)

This consent item was approved and forwarded.

**5.     ITEMS FROM COUNCIL MEMBERS**

5.1.   Internal Business

**6.     APPROVAL OF MINUTES**

6.1

[22-0751](#)

**Attachments:**    [080222 - CWS Minutes](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Alvord, that this agenda item be approved. The motion carried by a unanimous vote.

**ADJOURN**

The meeting was adjourned at 3:56 PM.

SHERRIE SWENSEN, COUNTY CLERK

By \_\_\_\_\_  
DEPUTY CLERK

By \_\_\_\_\_  
CHAIR, SALT LAKE COUNTY COUNCIL