

SALT LAKE COUNTY

*2001 So. State Street
Salt Lake City, UT 84114*



Meeting Minutes - Final

Tuesday, June 18, 2024

11:00 AM

RM N2-800

TRCC - Tourism Recreation Cultural and Convention

Upon request and with three working days' notice, Salt Lake County will provide free auxiliary aids and services to qualified individuals (including sign language interpreters, alternative formats, etc.). For assistance, please call (385) 468-7500 – TTY 711.

This meeting will be simulcast via Webex so the public and members of the Council may participate electronically. Meetings may be closed for reasons allowed by statute. Motions relating to any of the items listed below, including final action, may be taken.

This meeting can be accessed through Cisco Webex at:

<https://slco.webex.com/weblink/register/re362824281be1098a2a5ec13483cbd57>

Further instructions about participating in this meeting, along with access to minutes and recordings of past Council Meetings, can be found at <https://slco.org/council/agendas-minutes/>.

1. Call to Order

- Chair Mayor Kristie Overson - in person
- Vice Chair Tawnee McCay - Online
- Board Member Kim Sorensen - Excused
- Board Member Mayor Lorin Palmer - Online
- Board Member Mayor Monica Zoltanski - Excused
- Board Member Miranda Barnard - Online
- Board Member Mayor Robert Dahle - Online
- Board Member Eric Barney - Excused

TRCC Staff Present:

- Brad Kendrick, SLCo Mayor's Financial Admin, Associate Budget Administrator
- Robin Chalhoub, SLCo Community Services, Director
- Joey McNamee, Community Services Associate Director.
- Craig Wangsgard, SLCo Senior Civil Attorney, District Attorney's Office

2. Public Comment

No public comment.

3. Approval of Minutes

No Minutes to Approve

4. Discussion Items

4.1 Presentation of Long Range Plan

[24-1814](#)

Presentation of Long Range Plan

Requested Action: Discussion - Vote Needed

Time Needed: 30 MINS

Is this Item Time-Sensitive and/or Requesting a Time-Certain? No

Requesting Staff Member: Brad Kendrick, Associate Budget Administrator, Mayor's Finance

Are Supporting Documents Needed for this Agenda Item Request? Yes

Attachments: [Staff Report](#)
[2024 June Adjusted LRP - 181 TRCC Fund](#)
[Copy of 2019 - 2023 TRT TRCC State Report 6-12-2024](#)

Presenter: Brad Kendrick, Associate Budget Administrator, Mayor's Financial Administration.

Discussion/Direction

- Brad Kendrick provided an in-depth overview of the TRCC budget by using a shared Excel file so the board could see the numbers and details he was referring to. He detailed revenue streams, expenditures, and remaining funds for the fiscal year, including projections and actuals for the 2023 year. He highlighted key areas of financial growth, including outside grants received, that would reflect later years once the grants were received, and that most other financial aspects for 2023 aligned closely with expectations.
- He included that these expenditures in grants would go towards trail projects, such as the Jordan River trail, Salt Lake Canal, and capital improvement projects. He also talked about funds that were trued up through sales tax, and that they were associated with the Jordan Canal and Salt Lake Canal. He included that because of the interest, they were able to increase their revenue by \$2 million.
- The Mystic Spring project was canceled, and its funding will return to the fund balance.
- The Veteran Games were removed from the 2024 budget.
- Brad went on to explain adjustments mainly coming from capital improvement projects, as there is a rollover process, so things have to be budgeted at the end of every year, and this just shows true-ups. He stated that the TRCC fund balance is expected to be at \$17.7 million, which is higher than originally thought at \$13.6 million. He explained there is a placeholder for \$5 million for contributions to TRCC projects for next year.
- Adjustments to future allocations were considered to accommodate new

proposals and priority projects.

- Chair Mayor Kristie Overson asked the board if there were any objections about what was reviewed. There were not, and she informed Brad that he was approved to take this to the Council, that they had reviewed his recommendations and agreed with them.

4.2 Updated TRCC Support Guidelines

[24-1823](#)

Updated TRCC Support Guidelines

Requested Action: Discussion - Vote Needed

Presenter(s) (with titles): Joey McNamee, Associate Director of Community Services.

Time Needed: 15 MINS

Is this Item Time-Sensitive and/or Requesting a Time-Certain? No

Requesting Staff Member: Joey McNamee, Associate Director of Community Services.

Are Supporting Documents Needed for this Agenda Item Request? No

Attachments: [Staff Report](#)
[TRCC Support Program Guidelines - 6.24 Clean](#)
[TRCC Support Program Guidelines - 6.24 Redline](#)

Presenter: Robin Chalhoub, Director of Community Services. Joey McNamee, Associate Director of Community Services.

Discussion/Direction

- Updates were provided on previously approved projects, including detailed status reports on progress, setbacks, and any challenges faced in execution from previous meetings.
- New project proposals were presented, including infrastructure improvements for local parks, expansion plans for community cultural centers, and initiatives aimed at increasing accessibility to recreational facilities.
- Mayor Monica Zoltanski expressed concerns about project timelines, ensuring that contractors adhered to completion deadlines and that necessary oversight mechanisms were in place.
- A vote was conducted to approve selected projects, ensuring alignment with TRCC's strategic objectives. The results of the vote were documented, and all approved projects were assigned tracking and reporting measures for accountability.
- A recommendation was made to implement quarterly progress reports for ongoing projects to ensure transparency and adherence to deadlines.
- Joey McNamee provided updates on operational improvements, including streamlining the approval process for project proposals to reduce administrative delays.
- Joey McNamee included that they clarified language about open and closed projects, as well as dates of when contracts need to be signed in the contract year so that this is summed up before new projects are taken on. She included language updates about Scope Changes, project expansions, and updated language in projects using "staff time," being that it is not a reimbursement expense.

- The board reviewed proposed policy amendments, including adjustments to the TRCC funding application process aimed at increasing transparency, efficiency, and accessibility for applicants.
- Chair Mayor Kristie Overson asked for a vote on the changes in the guidelines, and if there were any objections, and there were not. She communicated to the TRCC Staff that they are good with the updated guidelines.

5. Other Committee Business

6. Adjournment

The meeting is adjourned with a motion and second.