

SALT LAKE COUNTY

*2001 So. State Street
Salt Lake City, UT 84114
(385) 468-7500 TTY 711*



Meeting Minutes

Tuesday, May 14, 2024

2:00 PM

Room N2-800

County Council

1. CALL TO ORDER

Present: Council Member Suzanne Harrison
Council Chair Laurie Stringham
Council Member Jim Bradley
Council Member Arlyn Bradshaw
Council Member Dave Alvord
Council Member Aimee Winder Newton
Council Member Ann Granato
Council Member Dea Theodore

Excused: Council Member Sheldon Stewart

Invocation - Reading or Thought - Pledge of Allegiance

Council Member Granato led the Pledge of Allegiance to the Flag of the United States of America.

2. PUBLIC COMMENT

Mr. Lawrence Horman stated he was an advocate for the homeless and was now advocating for help for homeless people to get their animal certified as a companion animal and get medical treatment, aside from just vaccinations. He suggested including a veterinary area within the Fourth Street Clinic or developing something like the clinic for pets. The only options for financial assistance available now are loans and insurance, and they have requirements attached to them that prevent people without money from accessing them.

3. REPORT OF ELECTED OFFICIALS:**3.1. County Council Members**

Council Member Alvord expressed condolences for the death of Council Member Stewart's mother, Judee Ann Stewart, whose funeral will be held tomorrow.

Council Member Stringham stated the viewing will be held tonight.

Council Member Theodore expressed gratitude for the Sheriff's Search and Rescue team and what they had to endure when on a mission. She went on a Search and Rescue mission last week with the team, where two skiers died in an

avalanche. It was very sad, and very different seeing such an operation unfold versus reading about it in the paper. One of her goals has been to replace the current Search and Rescue building, as it was very old. The Council had approved legislative intent to look at options for that, and today, she met with Council Member Granato and County staff members to discuss possible sites for a new building.

Council Member Winder Newton stated she attended the last Utah Association of Counties Board of Directors' meeting, where counties talked about getting a new National Center for Public Lands Counties for the National Association of Counties. This was an important issue for rural communities, and counties were committed to contributing funds toward this. The amount of each county's contribution would be based on a formula related to how much public land they had. Salt Lake County's contribution would be \$800 because it did not have public land.

3.2. County Mayor

Ms. Catherine Kanter, Deputy Mayor of Regional Operations, expressed condolences from the Mayor's Office for Council Member Stewart's loss.

Ms. Michelle Hicks, Executive Office Administrator, Mayor's Office, delivered the following report from the Mayor:

- Employee Day is Wednesday, June 5th, from 11:00 AM to 3:00 PM. Six food truck vendors will be there and will offer gluten-free and vegetarian options. Employees wanting to attend will need to respond by May 21st. Information on this event is on the eConnect website. The Mayor's Office needed volunteers for this event and would like leadership volunteers. Anyone wanting to volunteer should contact Jill Miller, Associate Deputy Mayor, Mayor's Office.
- The Westside CultureFest will be held August 9th and 10th, at the Mid-Valley Performing Arts Center in Taylorsville. It is a two-day block party event, with diverse arts and community entertainment, where over 25 performances will be held onstage and outdoors. There will also be an artists' market, featuring local artists, as well as food trucks and activities for kids.
- The Animal Services Division is offering \$25 adoptions for all dogs and cats for the month of May. Animal Services has the largest and longest no-kill shelter in the

country, making sure every pet has a home. Pictures of some pets available for adoption can be found on the Animal Services' webpage under Adoptions, "Search Adoptable Pets."

- Wheeler Historic Farm's Farm Fest will be held Saturday, May 18th, from 9:00 AM to 1:00 PM, where visitors will get a preview of the Farmer's Market and a chance to participate "hands on" in farming activities.
- Wheeler Historic Farm will be starting its Wheeler Sunday Market on May 19th, and it will run through October 13th. It will be held every Sunday from 9:00 AM to 1:00 PM, and approximately 90 local vendors will be there each week. The market draws thousands of residents each year.
- The Mayor's Office received a report that Sarah Cervenka, Survey Technician, Surveyor's Office, climbed into an irrigation drain while conducting a standard irrigation check with the County's Public Works and Municipal Services Department, to rescue ten ducklings. The ducklings were then reunited with their mother on the Riter Canal.

3.3. Other Elected County Officials

4. WORK SESSION

4.1 Proposed Hire Report / Incentive Plans - \$3,000 and Under / [24-1684](#) Weekly Reclassification Report

Attachments: [Staff Report](#)
[Proposed Hire Report 05-08-2024](#)
[Incentive Plans Under \\$3,000 5-8-2024](#)
[Weekly Reclassification Report 5-8-2024](#)

Presenter: Hoa Nguyen, Council Budget and Policy Analyst. (Approx. 2:10PM, 5 Min.)

Informational

Ms. Hoa Nguyen, Budget & Policy Analyst, Council Office, reviewed the new hires and reclassifications. There were no incentive plans this week.

4.2 Discussion of 2024 Contra Accounts Under the Direction of [24-1683](#) David Delquadro, Council Fiscal Manager and Hoa Nguyen, Council Budget and Policy Analyst

- **Rosa Rivera, Salt Lake County Sheriff**
- **Chris Harding, Salt Lake County Auditor**
- **Catherine Kanter, Deputy Mayor, Regional Operations**

Attachments: [Staff Report](#)

[SO Presentation June 2024 Contra_Final 05142024](#)

[Auditor Office Contra Account](#)

[2024 ORD Contra Savings Slides_2024 May 6](#)

[Final Contra Impact Presentation.EM.FC.AS.5.9.24](#)

Presenters: Rosa Rivera, Salt Lake County Sheriff. Chris Harding, SLCo Auditor. Catherine Kanter, Deputy Mayor, Regional Operations. (Approx. 2:15PM, 60 Min.)

Informational

Mr. David Delquadro, Chief Fiscal Manager, stated there would be three presentations under this agenda item regarding contra accounts.

Sheriff's Office

Sheriff Rosie Rivera delivered a PowerPoint presentation entitled "Sheriff's Office Contra Restoration June 2024 Budget Adjustment, reviewing the effects from reduced staffing, which was impacting the entire operation, particularly the jail staff and jail operations. Reduced staffing had also resulted in overtime, which affects the budget, operations, and job satisfaction.

Mr. Zachary Stovall, Department Fiscal Administrator, Sheriff's Office, continued the PowerPoint presentation, reviewing a contra summary of the staffing reductions to meet the Sheriff's Office's \$3.6 million contra requirement and the staffing reductions if 50 percent of the \$3.6 million contra was restored.

Auditor

Mr. Richard Jaussi, Chief Deputy Auditor, delivered a PowerPoint presentation entitled "Impact of Contra Accounts," reviewing the contra account for personnel and operations in the General Fund, and the contra account for personnel and operations in the Tax Fund. The Auditor's Office will be able to meet the contra account for personnel in the General Fund by leaving a vacancy open, but it will not be able to meet the other contra

accounts. He also reviewed postage increases; a possible budget adjustment request for the July 2024 Notice of Valuation; a potential budget adjustment request for additional mailings; and the effects of the 50 percent travel budget cut.

Office of Regional Development

Ms. Catherine Kanter, Deputy Mayor of Regional Operations, delivered a PowerPoint presentation entitled “2024 Contra Account Status,” reviewing the 2024 pre-contra budget savings, which included one full-time employee (FTE) in the Housing and Community Development Division and the 50 percent cut in travel; the 2024 contra savings of the 2 percent operating appropriation unit contra and 3 percent personnel appropriation unit contra; the efforts and challenges to achieving contra savings; and FTE vacancies and associated budgetary savings, whereby the Office of Regional Development cut professional fees in the operating appropriation unit, resulting in reliance upon staff rather than consultants with expertise; and in the personnel appropriation unit, it left two senior management positions vacant as well as three temporary positions.

Ms. Dina Blaes, Director, Office of Regional Development, stated the Office of Regional Development is at a point, it can no longer delay hiring the management positions - an Economic Development Division Director and a Contract and Regulatory Compliance Manager. Kersten Swinyard, Senior Economic Development Manager, had been acting-in as the Economic Development Division Director for six months, which is the length of time the Human Resources Division recommended an employee act-in a position. That ended in February, so that position needed to be filled. The Contract and Regulatory Compliance Manager handled United States Department of Housing and Urban Development (HUD) grants, including risk assessment, and contract and regulatory compliance. Those duties had been pieced out to other employees who were not getting incentive pay for the added duties because incentive plans were not allowed with a contra account. If the County did not fill this position, it would run the risk of being out of compliance with HUD. The Office of Regional Development could fill both of these positions with the savings it had from not filling these the first half of the year and still meet its personnel contra account.

Emergency Management, Flood Control Engineering, and Animal Services

Ms. Kanter delivered a PowerPoint presentation on the 2024 Contra status for Emergency Management Division, and the Flood Control Engineering and Animal Services Divisions in the Public Works and Municipal Services Department, reviewing the plan to meet the personnel requirement by keeping a temporary position vacant in Emergency Management, an Associate Director position vacant in Flood Control Engineering, and a Grant and Communication Coordinator position vacant in Animal Services; the personnel contra challenges; the plan to meet the operations contra requirement; and the operations contra challenges.

Council Member Theodore asked if the Mayor's Office's grant writer could provide grant writing services to the Animal Services Division.

Ms. Kanter stated the Animal Services Division did more traditional fundraising activities to receive funds, and the existing grant writer in the Mayor's Office had a full workload. Animal Services might miss out on getting funds by not filling this position.

Mr. Jared Steffey, Fiscal Manager, Public Works and Municipal Services Department, stated the number of grants Animal Services Division received was minimal compared to the donations it got.

4.3 DA Data Discussion

[24-1698](#)

Attachments: [Staff Report](#)
[2024 Q1 Data Presentation_2024-05-09_FINAL](#)

Presenter: Sim Gill, District Attorney, SLCo. Ralph Chamness, Chief Deputy, Civil Division, SLCo. Lisa Ashman, Chief of Admin. Operations, SLCo. Bridget Romano, Division Admin., SLCo. Jeff Hall, Chief Deputy DA, SLCo. Anna Rossi Anderson, Assistant Division Admin., SLCo. (Approx. 3:15PM, 45 Min.)

Informational

Mr. Sim Gill, District Attorney thanked the Council for supporting an increase in salaries for the District Attorney's Office, which had a huge impact on the District Attorney's Office. There has been less turnover and more consistency; it allowed a new courtroom model, which improved efficiencies and performance; and there has been continuity of relationship for victims.

Mr. Jeffrey Hall, Deputy District Attorney, delivered a PowerPoint presentation entitled Salt Lake County District Attorney 2024 Q1 Data Presentation, reviewing the life of a criminal case from the time it got submitted by law enforcement to the time it was dispositioned. He also reviewed court events and attorney caseloads.

Ms. Anna Rossi Anderson, Deputy District Attorney, continued the presentation, reviewing the 2024 First Quarter (Q1) Court Events, showing the vast volume of events; and preparing for court.

Ms. Lisa Ashman, Administrative Assistant, District Attorney's Office, delivered a separate PowerPoint presentation showing the new automated system, which attached the court calendar for court events to cases in the District Attorney's Office, so attorneys no longer had to manually add their events. This calendar automatically populates, enabling attorneys to easily prepare for their events. Events are added to the calendar daily, until the date an event occurs. Cases can be viewed on the program, documents attached to it, notes added to it, and it can easily be accessed in court.

Mr. Gill concluded the 2024 First Quarter (Q1) Court Events presentation, reviewing upcoming data presentations.

Council Member Stringham stated the Legislature had asked the District Attorney's Office for data that did not jive with the data in this presentation. The Legislature was willing to talk with the County, but she would like to meet with the District Attorney's Office first to see what the data would look like.

Mr. Gill stated his office was not afraid to share data, but the District Attorney's Office needed data that was relevant and meaningful to inform its decisions regarding public safety and to ensure efficiency. He did not want to gather data that took away from scarce resources.

**4.4 Council Direction Concerning 2024 Contra Accounts, and [24-1699](#)
Consideration of Enhanced Flexibility for Salt Lake County
Offices, Departments, and Agencies to Achieve Required
Budgetary Savings**

Attachments: [Staff Report](#)

Presenters: Council Chair Laurie Stringham. David Delquadro, Council Fiscal Manager. (Approx. 4:00PM, 20 Min.)

Discussion/Direction

Council Member Stringham asked if the Council wanted to consider relaxing the 2024 contra account silos for personnel and operating budgets to enable agencies to pull from one or the other, provided they met the total contra.

Mr. David Delquadro, Chief Financial Manager, stated the idea was to combine the personnel and operating contra amounts, and allow agencies to find savings that equated to the combination of the two accounts.

A motion was made by Council Member Granato that this agenda item be approved.

Council Member Stringham stated the motion would be to direct Mitchell Park, Legal Counsel, Council Office, to put the contra language dropping the silos into the midyear budget resolution in June.

A motion was made by Council Member Granato, seconded by Council Member Harrison, to direct Mitchell Park, Legal Counsel, Council Office, to put the contra language dropping the silos into the midyear budget resolution in June. The motion carried by a unanimous vote. Council Member Theodore was absent for the vote.

5. PUBLIC HEARINGS AND ISSUANCE OF PUBLIC NOTICES

- 5.1 Set a Public Hearing for Tuesday, May 21, 2024, to Consider an Ordinance of General Revision, Amending Title 19, Chapter 15, Entitled “Accessory Dwelling Units” of the Salt Lake Code of Ordinances, 2001, to Implement Salt Lake County’s Moderate Income Housing Plan by Better Accommodating ADUs as an Affordable Housing Option, While Balancing Impacts on Other Properties; Updating the Chapter for Compliance with State Law and for Clarification; and Making Other Related Changes.** [24-1689](#)

Attachments: [Staff Report](#)
[Chapter 19.15 Amendments Council Staff Report w Attachments May 2024](#)

Presenter: Lisa Hartman, Associate Deputy Mayor, Salt Lake County. (Approx. 4:20PM, 5 Min.)

Discussion/Direction

Ms. Lisa Hartman, Associate Deputy Mayor, asked the Council to set a public hearing for next week to hear comments on amendments to Tile 19, Chapter 15, entitled "Accessory Dwelling Units," of the Salt Lake County Code of Ordinances, at which time, the Greater Salt Lake Municipal Services District (MSD) would also make a presentation.

Council Member Granato asked why on-site parking space requirements had been reduced. There were a number of these accessory dwelling units (ADUs) in her neighborhood, and cars were parked all along the street.

Ms. Kayla Mauldin, Senior Long-Range Planner, Greater Salt Lake Municipal Services District, stated the County is only able to regulate and require one parking space for an internal accessory dwelling unit, per State Code. The intent was to be consistent for both an internal accessory dwelling unit and a detached accessory dwelling unit. The allowed occupancy for any ADU is one family. If more than one family was living in an ADU, she would suggest notifying Code Enforcement.

A motion was made by Council Member Bradshaw, seconded by Council Member Council Member Winder Newton to set a public hearing for Tuesday, May 21, 2024. The motion carried by a unanimous vote.

6. PENDING LEGISLATIVE BUSINESS

7. CONSENT ITEMS

8. APPROVAL OF TAX LETTERS

A motion was made by Council Member Harrison, seconded by Council Member Bradshaw, that the Tax Letters be approved. The motion carried by a unanimous vote.

8.1 Refund of Overpaid Personal Property Taxes

[24-1685](#)

Attachments: [Staff Report](#)
[24-9008 Personal Property Tax Refund \\$53,592.37 5.8.24](#)

The vote on this tax letter was approved.

8.2 DMV Registration Refunds

[24-1686](#)

Attachments: [Staff Report](#)
[MA 0015 Personal Property Tax Refund DMV Vet](#)
[\\$1,660.00](#)
[MA 0016 Personal Property Tax Refund DMV \\$2,229.00](#)

The vote on this tax letter was approved.

- 9. ACCEPTANCE OF ETHICS DISCLOSURES**
- 10. APPROVAL OF COUNCIL MEETING MINUTES**
- 11. OTHER ITEMS REQUIRING COUNCIL APPROVAL**
- 12. PROCLAMATIONS, MEMORIALS, AND OTHER CEREMONIAL OR
COMMEMORATIVE MATTERS**
- 13. OTHER BUSINESS**

ADJOURN

THERE BEING NO FURTHER BUSINESS to come before the Council at this time, the meeting was adjourned at 3:40 PM until Tuesday, May 21, 2024.

LANNIE CHAPMAN, COUNTY CLERK

By _____
DEPUTY CLERK

By _____
CHAIR, SALT LAKE COUNTY COUNCIL