

# SALT LAKE COUNTY

*2001 South State Street  
Salt Lake City, UT 84114  
(385) 468-7500 TTY 711*



## Meeting Minutes

**Tuesday, April 5, 2022**

**1:30 PM**

**Room N2-800**

## Council Work Session

**1. CALL TO ORDER**

**Present** Chair Laurie Stringham  
Council Member Richard Snelgrove  
Council Member Jim Bradley  
Council Member Arlyn Bradshaw  
Council Member Aimee Winder Newton  
Council Member Ann Granato  
**Excused** Council Member Dave Alvord  
**Call In** Council Member Steve DeBry  
Council Member Dea Theodore

**2. CITIZEN PUBLIC INPUT**

**Mr. Andrew Smith** stated he was interested in this meeting because of the discussion scheduled to take place regarding mining ordinance changes. He will have more comments at the 4:00 meeting.

**3. DISCUSSION ITEMS:****3.1 Proposed Hire Report / Incentive Plans / Weekly [22-0310](#)  
Reclassification Report**

**Attachments:** [Staff Report](#)  
[Proposed Hire Report 3-30-2022](#)  
[Weekly Reclassification Update for Council 4-5-2022](#)  
[Incentive Plans 4-5-2022](#)

Presenter: Brad Kendrick, Budget and Policy Analyst, Council Informational

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the new hires, reclassifications, and incentive plans.

**3.2 Budget Adjustment: Aging and Adult Services Request for [22-0317](#)  
\$1,914,667 for Kearns Senior Center Remodeling Capital  
Project**

**Attachments:** [Staff Report](#)  
[24722 - TI AAS Kearns Project](#)

Presenter: Brad Kendrick, Budget and Policy Analyst, Council Discussion/Direction

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Winder Newton, seconded by Council Member Granato, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

**3.3 Budget Adjustment: Aging and Adult Services Request for \$5,904,120 for Sunday Anderson Senior Center Remodeling Capital Project** [22-0318](#)

**Attachments:** [Staff Report](#)  
[24723 - TI AAS Sunday](#)

Presenter: Brad Kendrick, Budget and Policy Analyst, Council  
Discussion/Direction

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Winder Newton, seconded by Council Member Granato, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

**3.4 Budget Adjustment: Flood Control's Request for \$12,300,000 for the Surplus Canal Rehab Capital Project** [22-0316](#)

**Attachments:** [Staff Report](#)  
[23602 - Surplus Canal Rehab](#)

Presenter: Brad Kendrick, Budget and Policy Analyst, Council  
Discussion/Direction

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Winder Newton, seconded by Council Member Granato, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

**3.5 Budget Adjustment: Youth Service's Request for \$2,063,500** [22-0319](#)

**for Water Efficiency Landscaping Capital Project**

**Attachments:**    [Staff Report](#)  
[24724 - TI YSV Waterplan](#)

Presenter: Brad Kendrick, Budget and Policy Analyst, Council  
Discussion/Direction

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Winder Newton, seconded by Council Member Granato, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

**3.6    Budget Adjustment: Solid Waste's Request for \$3,425,460                      [22-0320](#)  
from the Balance Sheet to Re-budget and Add Additional  
Funds for the Final Cover Capital Project**

**Attachments:**    [Staff Report](#)  
[24648 - 2019\\_Final Cover Re-budget](#)

Presenter: Brad Kendrick, Budget and Policy Analyst, Council  
Discussion/Direction

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Bradshaw, seconded by Council Member DeBry, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

**3.7    Budget Adjustment: Solid Waste Management's Request for                      [22-0321](#)  
\$500,000 from the Balance Sheet to Re-budget the Methane  
Line Capital Project**

**Attachments:**    [Staff Report](#)  
[24649 - 2019 Methane Re-budget](#)

Presenter: Brad Kendrick, Budget and Policy Analyst, Council  
Discussion/Direction

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed

the budget adjustment.

A motion was made by Council Member Bradshaw, seconded by Council Member DeBry, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

### **3.8 Presentation of the Performance Audit of Library Services**

[22-0305](#)

**Attachments:**    [Staff Report](#)  
                              [Library Audit Presentation](#)

Presenter: Chris Harding, Auditor (Approx. 20 mins)  
Informational

**Mr. Chris Harding**, County Auditor, delivered a PowerPoint presentation entitled Audit of Library Services Performance Indicators. He reviewed Council direction and agency selection; scope and objectives; strengths and accomplishments; Governmental Accounting Standards Board (GASB) suggested performance reporting characteristics; audit criteria and definitions; performance indicator ratings and definitions; overall conclusions; audit criteria results; and library visitors example.

**Mr. James Cooper**, Division Director, Library Services, stated when the audit began, he assumed it would be more about the overall performance of the library and less about counting things. The Library Services Division has used performance indicators for decades and the indicators are reported to the State and to the Institute for Museum and Library Services (IMLS). These indicators are defined by IMLS and by the State, which is consistent with standard practices. While Library Services routinely reports data, they typically do not retain that data for future reference.

**Mayor Wilson** stated the Auditor would not necessarily understand the complexities of the library system and that is important to note. For future audits, it would be helpful to have a connection with the entity to begin with. The budget books contain the information necessary.

**Mr. Darrin Casper**, Deputy Mayor of Finance and Administration, stated the performance measures are part of the budget process. He believes the library does a good job.

**Ms. Erin Litvack**, Deputy Mayor of County Services, stated key

performance indicators are a large part of the budget reporting process and many grants require this type of information.

**3.9 Update on Salt Lake County's Coordinated Response to COVID-19** [22-0306](#)

**Attachments:** [Staff Report](#)

Presenters: Mayor Jenny Wilson and Dr. Angela Dunn, Health Director (Approx. 15 mins)

Informational

**Dr. Angela Dunn**, Director, Salt Lake County Health Department, delivered a PowerPoint presentation entitled Covid-19 Equity Efforts. She reviewed empowering and enabling communities; providing wraparound services; Salt Lake County Covid-19 vaccination outreach clinics; and case scenario.

**3.10 Presentation of the Ordinance Amendment of Section 19.12.030 of the Salt Lake County Code Related to Mineral Extraction and Processing in the Forestry and Recreation Zone** [22-0312](#)

**Attachments:** [Staff Report](#)  
[Council Staff Report.Packet.3-30-2022.FINAL](#)  
[County Council Presentation 4-5-2022\\_FINAL](#)

Presenter: Melissa Anderson, MSD Planning Manager (Approx. 30 mins)  
Discussion/Direction

**Mayor Jennifer Wilson** stated she has concerns about mining and extraction in the canyons and urged the Council's support of this amendment. Salt Lake County needed to take a stand on preserving its canyons.

**Ms. Melissa Anderson**, Planning Manager, Municipal Services District (MSD), delivered a PowerPoint presentation entitled Proposed Ordinance Amendment. She reviewed the background; the proposed code amendments; public notice; purpose of the Foothills and Canyons Overlay Zone; existing uses allowed; the Mountainous Planning Commission's findings; and options and recommendation.

A motion was made by Council Member Snelgrove, seconded by Council Member Granato, to approve this ordinance amendment.

**Council Member Theodore** stated both Big and Little Cottonwood Canyons are in her district and she appreciated the spirit of urgency; however, she felt the Council needed more time so it could do its due diligence.

A substitute motion was made by Council Member Theodore to table the vote on this ordinance for at least one week. The motion failed for lack of a second.

**Mr. Mitchell Park**, Legal Counsel, Council Office, stated a hearing is set for 4:00 Council meeting today.

**Council Member DeBry** stated this is just a first reading and there is plenty time for public input before the second reading.

**Council Member Theodore** asked if passage of this ordinance would affect the County's bond rating.

**Mr. Ralph Chamness**, Deputy District Attorney, stated he is unaware of any potential impact to the bond rating.

**Mr. Darrin Casper**, Deputy Mayor of Finance and Administration, stated it is unlikely passage would affect the bond rating.

**Council Member Theodore** asked what this would do to property rights of individual citizens.

**Mr. Tim Bywater**, Deputy District Attorney, stated this would not affect the rights of anybody who owns an existing operating mine.

A motion was made by Council Member Snelgrove, seconded by Council Member Granato, that this agenda item be approved and forwarded to the 4:00 PM Council meeting to be introduced. The motion carried by a unanimous vote.

**Attachments:**    [Staff Report](#)  
                              [HR Leg Intent Funding Request March 2022](#)  
                              [Pay for Performance - 3-15-2022](#)

Presenters: Darrin Casper, Deputy Mayor of Finance and Administration, CFO and Sharon Roux, Human Resource Division Director (Approx. 20 mins)

Discussion/Direction

**Mayor Jennifer Wilson** stated the County is seeking a holistic approach, with the goal of providing the best services to the taxpayers for their money. She wanted to reward and motivate employees while continuing to be a first-rate employer.

**Mr. Darrin Casper**, Deputy Mayor of Finance and Administration, stated the budget adjustment, along with under expend, would be sufficient to cover consulting costs. He delivered a PowerPoint presentation entitled Legislative Intent Funding Request, which reviewed the budget and funding requests.

**Ms. Sharon Roux**, Director, Human Resource Division, continued the PowerPoint presentation. She reviewed the goals; Pay-For-Performance key components; compensation and benefits survey requirements; and project phases. She stressed that for this project to be successful, it is crucial to not speed through the phases.

**3.12 Budget Adjustment: Mayor's Request to Transfer \$250,000 Between Employee Service Reserve Fund Organizations for Pay for Performance Surveys and Consulting** [22-0322](#)

**Attachments:**    [Staff Report](#)  
                              [23838-23839 - Pay for Performance Surveys and Consulting](#)

Presenter: Brad Kendrick, Budget and Policy Analyst, Council

Discussion/Direction

A motion was made by Council Member Bradley, seconded by Council Member Granato, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried 7 to 1 with Council Member Theodore voting in opposition.

**3.13 Advice and Consent of Robin B. Chalhoub as Department Director of Community Services** [22-0308](#)

**Attachments:**    [Staff Report](#)  
                              [Robin B. Chalhoub Resume 3.30.22.pdf](#)

Presenter: Erin Litvack, Deputy Mayor of County Services (Approx. 15 mins)  
Discussion/Direction

**Mayor Jennifer Wilson** stated that Robin Chalhoub is more than qualified for this position. She has proven herself through her willingness to take on large projects and additional assignments. She has full faith in her abilities and professionalism.

**Ms. Erin Litvack**, Deputy Mayor of County Services, stated Ms. Chalhoub has worked in a variety of areas in the fifteen years she has been with the County. She is very qualified and her level of attention to detail is astounding.

A motion was made by Council Member Snelgrove, seconded by Council Member Bradshaw, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

#### **4. CONSENT ITEMS:**

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, that the consent agenda be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

##### **4.1 Approval of the 2022 June Budget Calendar** [22-0328](#)

**Attachments:**    [Staff Report](#)  
                              [2022JuneBudgetCalendar\\_20220324](#)

This consent item was approved and forwarded.

#### **5. ITEMS FROM COUNCIL MEMBERS**

##### **5.1. Internal Business**

#### **6. APPROVAL OF MINUTES**

##### **6.1 Approval of March 29th, 2022 Council Work Session Minutes** [22-0333](#)

**Attachments:**    [032922 - CWS Minutes](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, that this agenda item be approved. The motion carried by a unanimous vote.

**ADJOURN**

The meeting was adjourned at 3:55 PM.

SHERRIE SWENSEN, COUNTY CLERK

By \_\_\_\_\_  
Deputy Clerk

By \_\_\_\_\_  
CHAIR, SALT LAKE COUNTY COUNCIL